

# *Preparing for the Disaster*

## *Church Facility Emergency Preparedness*

Membership roll with emergency contact list

Important document copies and digital data backup  
Stored at a remote location

Asset listing of the church property

Emergency phone numbers posted at each phone in the church  
Digital version of the “Church Facility Emergency Management Flip-Charts”

Church address posted at each phone in the church

Disaster Emergency Plan

Storm, Tornado, Fire shelter locations  
Evacuation drills

Rally points for congregants to gather

Active shooter incident

US Dept. of Homeland Security “Active Shooter Pocket Cards”

<https://www.dhs.gov/sites/default/files/publications/active-shooter-pocket-card-508.pdf>

Designated security personnel

Liability concerns

A Disaster Planning Manual for Faith Communities - Six Steps for Readiness (2019)

Prepared and compiled by Rev. Dr. William J. Wassner

Insurance Board “Creating Safer Places for Ministry”

<https://www.insuranceboard.org/wp-content/uploads/2016/06/Loss-Control-Manual-Vol-2-Property-2013-Edition.pdf>